



Infant & Toddler
Connection of Virginia

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To: System Managers and Early Intervention Practitioners
From: Part C Staff
Re: August Infant & Toddler Connection of Virginia Part C Update
Date: August 5, 2011

Rather than the usual Infant & Toddler Connection of Virginia Update, our focus this month will be to provide you with the information you need to be prepared for the October 1, 2011 implementation of the Early Intervention Targeted Case Management Program.

Case Manager Certification:

- Effective October 1, 2011, all individuals who provide service coordination in Virginia's early intervention system must be certified as Early Intervention Case Managers
- The required training module is expected to be available August 10, 2011 online at <http://www.eitraining.vcu.edu/>
- Beginning August 10, 2011, certification as an Early Intervention Service Coordinator will no longer be available
- Beginning August 10, 2011, applications for Certification as Early Intervention Case Managers can be submitted at: <https://www.eicert.dbhds.virginia.gov/Logon.aspx>
 - The user manual will include a special section with specific instructions for applying for Case Manager certification. This manual is located at <http://www.infantva.org/documents/ei-Cert-usermanual.pdf>.

Certification Expiration Dates:

- The Practitioner Database has been updated to coordinate expiration dates for individuals with multiple certifications. This will allow practitioners to maintain one professional development plan and to have one renewal date to track for all of their early intervention certifications. This change will be implemented August 10, 2011. Please note that this is a change from early communications regarding the expiration date for EI Case Manager Certifications for individuals who currently have an EI Service Coordinator (or other) Certification.

Training Webinars:

- Please plan to participate in one of the EI TCM Pre-Implementation Training webinars. Sessions are scheduled for **August 18, 2011 at 9:00 AM** and **August 23, 2011 at 3:00 PM**. The content will be the same for these two webinars. Be on the lookout for registration information in mid August. Informational documents will be sent prior to the webinars. Please plan to review these prior to participating in the webinar.

Documents and Manuals:

- A number of documents have been developed and are currently being revised to reflect final decisions about various aspects related to implementation of the Early Intervention Targeted Case Management (EI TCM) Program. These documents will be disseminated and posted at <http://infantva.org/wkg-EI-TCM.htm> as soon as final decisions are made and the documents have been revised and finalized in accordance with these decisions.
- Posting of the revised Infant & Toddler Connection of Virginia Practice Manual will occur after all final decisions have been made regarding EI TCM.
- The Department of Medical Assistance Services (DMAS) Early Intervention Services Manual will also be available after final decisions are made and prior to October 1, 2011.

Provider Applications:

- System Managers will be notified when the DMAS Provider Agreement form has been updated. This notification will request that System Managers submit the Provider Information Form (indicating which agency(ies) in their local system will provide service coordination) along with updated Provider Agreement forms for each agency that will be providing service coordination in their system.

ITOTS Webinar

- A webinar will be held in September to provide ITOTS users with information about the changes that are occurring to accommodate new requirements associated with EI TCM. More information will be sent to ITOTS users as it is available.