



Infant & Toddler Connection of Virginia

TO: Family

Address

City, State & Zip

RE: Child's Name

ID Number

Parent Approval for Transition Planning Conference

With your approval, a transition planning conference will be held to discuss potential options for supports and services through the school system or other community program and establish a plan for a smooth transition for your child and family from early intervention services to early childhood special education or other community services. This meeting will include you, a representative of the local early intervention system and a representative of the local school system or other community program to which your child may transition.

Description

The transition conference will be held as a meeting. Your service coordinator will talk with you about scheduling the meeting at a time that is convenient for you.

Timelines

The transition planning conference must be held at least 90 days, but no more than 9 months, before your child's third birthday or the date on which your child is eligible for early childhood special education services.

I do ____/do not ____ give my approval for Infant & Toddler Connection of Virginia to carry out the activity described above.

Signature of Parent(s)

Date