

**Integrated Training Collaborative
Meeting Minutes
July 22, 2009**

Members Present:

Nancy Bailey	Jackie Cahill	Peggy Henry	Beth Tolley
Lynn Blythe	Terry Erlichman	Corey Herd	Lynn Wiley
Deana Buck	Heidi Faustini	Cori Hill	
Carol Burke	Adrienne Frank	Karen Spencer	

1. Welcome, Announcements, and Celebrations-Members introduced themselves.

- ❖ Deana reported that she and Corey provided 2 sessions at the “Peds at the Beach” conference last week. Both sessions were very well received.
- ❖ The Shining Stars conference was excellent. Cori noted that she was very impressed with the collaboration between DOE and Part C. This year there was an EI Strand since our conference was cancelled. Several early interventionists noted that it was a wonderful conference and they plan to return. Some early interventionists also asked Lynn W. about participating in conference planning.
- ❖ Deana reported that Cori received the DEC Nancy Fallon award at the Shining Stars conference.
- ❖ Heidi reported that the 2nd Annual Arc of Virginia conference will be held August 6-8 at the Charlottesville Omni. This year there will be a focus for families participating in early intervention or just transitioning from EI. Committee members were asked to share that there are scholarships available to waive the registration fee and to assist families with hotel costs. For more information visit: www.arcofva.org

2. Interagency Updates

- ❖ Beth reported on the work of the Implementation Task Force. The most recent meeting was held on July 21st and Beth indicated that she felt that many members experienced an “a-ha” moment regarding the credentialing process. This process requires 3 steps: 1) complete the online training modules 2) apply and gain approval to become an EI provider, and 3) enroll in Medicaid. In order to be ready for the 10/1/09 implementation, it will be necessary to have the first two steps in place by 9/1/09 to allow DMAS time to enroll approved providers. ITC members were encouraged to “spread the word” about this message and ask providers to begin taking the available modules immediately. We especially need to use multiple methods to share this information about the modules, particularly to those providers, such as from the Part B system, who may provide EI services on a limited basis. Beth also noted that the feedback on the online training modules has been very complimentary. Providers have indicated that the information is very useful and it emphasized how to provide services.
- ❖ Beth also reported that DMAS and Part C will be providing 4 trainings in September to providers, administrative staff, billing staff, new providers etc. There will also be webinars following these face-to-face trainings.
- ❖ Deana provided an update on SpecialQuest (SQ) and the National Professional Development Center for Inclusion (NPDCI). Virginia is 1 of 8 states participating in the SQ grant and 1 of 4 states participating in the NPDCI grant. Both grants strengthen the network of inclusion. The SQ core team is planning a training of trainers on 9/22 and 9/23 in Staunton. Two national presenters will train 40 trainers who will make a commitment to utilize the SQ materials in professional development activities. The SQ grant ends 9/2010. The NPDCI group will be developing competencies related to

children with disabilities to be incorporated into Early Childhood Competencies that were developed by the Alignment Project. Consultants from Frank Porter Graham, Virginia Busye, Pat Wesley, and Shelley DeFossett, will assist with this activity.

3. ITC Current Work

A. Module Updates-Cori reported that the Supervision module is almost complete, possibly going live late this week or early next week. The Service Pathway module is with the web developers and they are working on getting it into web format. The Practitioner Requirement is currently being reviewed by the Part C office. Cori noted that we are desperately in need of additional photos including photos of providers interacting with children and families, providers interacting with each other, photos of assessments, etc. Cori will send the photo release forms that are required for every child and adult. Deana reported the following data re: the modules:

- As of 7/21, there were 526 registered users. We know that there were over 1,000 registered users for the Orientation to Part C module so we still need MANY people to get registered.
- 322 people have taken and passed the Child Development module.
- 268 people have taken and passed the Family Centered Practices module.
- Regions and the number of registered users is as follows:
 - Abingdon=25
 - Richmond=77
 - Tidewater=93
 - Valley=31
 - Roanoke=65
 - NOVA-missed this info but can access if requested
 - Other (no affiliation)=51

Deana also noted that Tammy Whitlock at DMAS needs the list of EI providers. David Mills from Part C sent an e-mail requesting LSMs to update their providers list and forward to Deana. She will cross reference the list and forward to Tammy.

B. CoPA-Cori reported that the CoPAs are doing well. Each CoPA leader received \$500 to use creatively in their localities. Some examples of how leaders spent these funds include: purchasing autism books with CoPA nameplates and contact information for local libraries, doing a CoPA book club re: strategies to use with children with ASDs, creation of sensory kits that families can borrow, etc. Lynne reported that the hospital in her area contacted her to discuss collaboration with an autism action group and the CoPA. Adrienne reported that Northern Tidewater is planning a CoPA “kick off event.” Cori noted that attendance does continue to be problematic but the leaders are being creative including teleconferencing. ITC members were also encouraged to explore the numerous resources, PowerPoints, etc that are on the CoPA website.

C. LSM Training-Cori reported that unused funds from the EI conference were carried over to the next ITC grant. These funds are being used to plan a Local System Managers training on August 24th and 25th. Part C staff, DMAS staff, and early implementers of the Service Pathway will present the information.

4. New Grant-Cori reported that the previous grant ended on June 30th and the new grant began on July 1st. Unused funds (\$30,000) from the cancelled EI conference were carried

over to the new grant which totals \$280,000. Deliverables include: completion of the EI credentialing modules, support for the CoPAs, revise KI and KII to incorporate system transformation info, provide 2 KI trainings and 1 KII training, possibly develop a webinar on autism or social-emotional development and coordinate the EI conference.

A question arose from CoCoA regarding veteran service coordinators taking KI and KII. Mary Ann communicated with Cori via e-mail and stated that “it was a new day” and “it is too complex an issue to tackle right now.” The 2008 local contract had some language re: KI and KII but now there is a new certification process and an emphasis on coordinated, consistent training to strengthen Virginia’s Comprehensive System of Personnel Development (CSPD).

5. EI Conference-The EI conference is in the new grant. Mary Ann is getting final approval to proceed with planning. She has indicated that she would like to return to the Hotel Roanoke. Cori will talk with the event planner to get potential dates. It was agreed to use the conference theme that had been planned for last year: *Creating Connections: Celebrate the Change*. Members discussed potential keynote speakers. It was agreed that we would invite John Almarode who provided excellent sessions at the Shining Stars conference. Cori will ensure that John focuses on brain development for birth-three. We will also ask him about a concurrent session on supporting parents in understanding the implications of brain development. Members discussed options for the second keynote speaker. It was agreed that Cori would send information about potential speakers and members would vote. The following members agreed to assist with conference planning:

- **Karen, Corey, Carol, Heidi, Terry, Lynn B., Lynne W. and Adrienne**

6. Other Business-none

Cori will send a meeting to schedule our next meeting which will be in October.

Thanks for a great meeting!