

**Integrated Training Collaborative
Meeting Minutes
January 28, 2009**

Members Present:

Nancy Bailey	Carol Burke	Heidi Faustini	Cori Hill	Beth Tolley
Lynn Blythe	Jackie Cahill	Adrienne Frank	Rebekah Hudgins	
Deana Buck	Terry Erlichman	Corey Herd	Karin Spencer	

1. Welcome, Announcements, and Celebrations-Members introduced themselves.

- ❖ Deana will get to spend some time with her daughter, Emma, this weekend.
- ❖ Rebekah will be a new mother in about 8 weeks! CONGRATULATIONS!
- ❖ Lynne and Rebekah are new CoPA Leaders! YIPEE!
- ❖ Corey was appointed as a VICC member! HATS OFF, Corey!
- ❖ Karin has a new job at as the Director of Head Start, Body Start. They are looking for a Training Director and she will send info for all to forward to anyone interested in applying.
- ❖ Members remarked that they loved the draft of the modules home page!
- ❖ Cori complimented Andrea Adlemann from Fairfax-Falls Church for sending SO MANY photos of families for use on the website and in the modules!

2. Interagency Updates

- ❖ Deana reported that the Partnership is considering applying for a model demonstration from the US Dept of Justice. The focus of the competition is victims of crimes including children who have been abused and neglected. This grant has a national scope. Deana will send the link to ITC members. If anyone is interest, please contact Deana at 804-827-0198.
- ❖ Cori, Beth and Deana provided a brief update on the work of the Home Visiting Consortium. They are currently providing trainings across Virginia to support home visitors and assist them in seeing how their work ties into the Governor's Initiatives for Early Childhood. Kathy Bodkin from the Health Department is the lead trainer. Cori will send the updated calendar of trainings when that is available.

3. ITC Current Work

- A. Update from Web Committee-**Terry reported on the work of the web subcommittee as members reviewed the draft "home" page. The intent is to give users an overview of the 3 year plan for EI credentialing from initial credentialing with the online modules, 18 month recertification and then 3 year recertification. Members offered suggestions including NOT having all of the pictures rotating and checking with the web designer about whether having pictures rotating will cause slower downloading for those who use dial up.
- B. Module Updates-**The modules are progressing very well and we have had great collaboration with the Part C staff, reviewers from the field and parents who are also reviewing content. Because we have been building the platform or home page at the same time that we are building the content for the modules, we are about two weeks behind schedule. We are, however, quite pleased with the web designers work. Cori noted that we are truly using the gifts and talents of many

ITC members for the web committee, as writers and as reviewers. The following ITC members are serving as writers for the modules:

Child Development-Dianne Koontz Lowman
Family Centered Practices-Dana Childress and Corey Herd
Service Pathway-Carol Burke
Practitioner Requirements-Beth Tolley

Carol reported that the process as a writer for the Service Pathway module has been interesting (and sometimes challenging ☺). She appreciates the assistance she is getting from some of her fellow ITC members.

C. CoPA-Cori reported that the new CoPA Leaders have been selected. There are 4 returning leaders and 5 new leaders. The initial meeting/training was scheduled for 1/27/09 but it was postponed due to inclement weather. The focus of this year's CoPA will be on Communities of Practice rather than on a pre-determined list of topics. The leaders will be required to develop 2-3 outcomes for their locality's CoPA and at the end of the term there will be follow-up to see if they have met their outcomes. There will also be discussion about developing a core group of members but allowing those who play a more peripheral role to still gain knowledge as CoPA members. Additionally, we will focus on the use of technology such as e-mail, websites and blogging to share information about autism.

4. Other Business

- ❖ Nancy reported that New Horizons is scheduled for May 19th.
- ❖ Cori reported that Carol and Dana have been working on SIGNIFICANT revisions to the VA Autism Council (VAC) Strategies Training to make the training applicable to EI. The training will be introductory level. Trainings will be offered in the spring.
- ❖ Cori questioned members about the effectiveness of the ITC meetings via teleconference. Members agreed that even when meetings were "reporting" meetings rather than those where decisions needed to be made, they still liked this format and wished to continue.

Cori will send a meeting to schedule our next meeting which will be in April.

Thanks to all of you for your support!