

**Integrated Training Collaborative
Meeting Minutes
October 1, 2007**

Members Present:

Nancy Bailey	Corey Clemente	Jaye Harvey	Mary Vorhees
Cheri Beverly	Bev Crouse	Cori Hill	Amy Russell Yun
Deana Buck	Terry Erlichman	Beth Tolley	
Carol Burke	Heidi Faustini	Lynn Wiley	

1. Welcome, Announcements, and Celebrations-Members introduced themselves.

- Welcome to new member Corey Clemente who is a professor at Radford University and a speech language pathologist. We are delighted to have her on board!
- Hats off to the ITC! The Communities of Practice in Autism was a BIG success! More info on the update below!
- The VA Council for Exceptional Children (CEC) conference will be held October 14-16 in Charlottesville. Details can be found on the CEC website.
- The Content Academy will be held the first week in June at JMU. The focus will be on early literacy, numeracy and social skills.

2. Interagency Updates

- None to report

3. Subcommittee Updates

1) Curriculum Review

a) Kaleidoscope I and II-The first KI of this grant year will be held in Danville October 3rd, October 4th, and November 8th. There are 19 service coordinators registered (maximum participation is 30). We had anticipated that there would be a larger number as there are only two KI trainings scheduled for this contract year but numbers are still fairly low. The next KI will be after the holidays in the Tidewater region. Cori discussed some concerns about the timing of this training as there is restructuring of the Part C system with Solutions (consulting firm from Maine) and this will affect the KI curriculum.

b) Amazing Babies module-Cori reported that the Child Development module that Dianne Koontz Lowman wrote is finally completed. As reported previously, Cori pre-sold 50 modules at the Institute for Higher Education (IHE) retreat in the spring for \$10.00 per module. We are currently disseminating those modules to the people who pre-ordered them. When we printed the modules, however, we found that it was more expensive to print them than the original cost estimate. With

shipping and handling fees, the modules will be available on the Partnership website for \$15.00 (which includes S & H). Members discussed marketing to other states and asking Kathy Glazer about adding this to the Governor's website. Cori will explore both options and also send a memo to the field announcing the rollout of this product as soon as more modules are printed.

c) Communities of Practice in Autism (CoPA)-Carol reported that the Communities of Practice in Autism (CoPA) conference was held on 9/24/07 at the Charlottesville Omni. Everything went very well. There were approximately 220 participants. On September 25th, there was a training with the CoPA leaders. They will hold nine community meetings with Part C providers, Part B staff, and families. The focus will be on strategies in natural environments rather than classroom activities. The first CoPA meetings will be held in about one month. Cori agreed to provide list of CoPA leaders (see attached.)

d) Local System Managers Training-Deana reported that the Local System Managers' (LSM) is scheduled for October 16 and 17th at the Verona Government Center. On October 16th from 1:00-4:00 new LSMs will discuss system manager duties and budgets. From 4:00-6:00, there will be a discussion about using community resources and expanding community providers. On October 17th, there will be discussions on contracting and compliance. We have 31/40 LSMs participating in both days of training.

e) Orientation to Part C module-Cori reported that she, Carol, Deana and Kyla Patterson from the Part C office have been working on revisions to the Orientation module. They made the following decisions with this revision: 1) no changes will be made regarding law/policies and procedures as the law has not been promulgated and 2) no revisions would be made to Ability to Pay (ATP) as there is too much change occurring with the work being done by Solutions. Once the revisions are finalized, we will take it to a media group at VCU who will make the module web-based. The goal is for providers to read the module, then take the test and receive immediate feedback with a score. If they pass with 80% or above, they receive a certificate of passing.

2) Conference Info-Cori reported that early this summer, she visited a hotel in Williamsburg that could accommodate our physical space requirements. The hotel offered a proposal and that information was presented to the Part C office. Cori was asked to gather information from other hotels, including the Hotel Roanoke. The Hotel Roanoke continues to offer free meeting space for ALL rooms used during the conference, an audiovisual package included, a per person meeting planner's package which includes breakfast, snacks, and lunch for one price at the same rate

they've charged for the last three years, and a grant through Virginia Tech that takes a percentage off of our total bill to help reduce the cost of the conference. This year they have also offered to charge the same rate for single or double occupancy in sleeping rooms. They will also provide 10 rooms for families at a reduced rate. ITC members agreed that the Hotel Roanoke is working very hard to collaborate with us. Members also discussed that this appears to be a fiscal issue. There are not many locations across the state that can accommodate our physical space requirements and match the generosity of the Hotel Roanoke. The final decision about where the conference will be held will be made by the Part C office. Heidi reported that the ARCFIP does have \$3000.00 in their budget to support families to attend the conference. Members suggested that we consider a way that all families would register through the ARCFIP through a conference assistance fund so we can track this.

4. Scope of Work/Updates from Solutions Work-Cori provided an updated Scope of Work with timelines.

Bev provided an updated on the work with Sue Mackey Andrews, consultant from Solutions. The four priority areas for development over the next 12-18 months include the following:

ITOTS (Infant & Toddler Online Tracking System) improvements to ensure availability of complete and accurate data to address federal and state reporting requirements, and to broaden the system to support managerial and business decisions;

Medicaid transformation to move entitled Part C services from outpatient rehabilitation into EPSDT (Early Periodic Screening, Diagnosis, and Treatment);

Revisions to the funding formula by which allocations are made to the local systems, as well as an update to the prior early intervention cost/rate study;

Revisions to Virginia's system of payments, with particular emphasis on family cost participation.

Work is also underway to revisit the service coordination models, the functions and responsibilities of qualified providers, and service data to include planned and actual services delivered.

The System of Payments report is on www.infantva.org under What's New.

Cori reminded the ITC that we are responsible for the Comprehensive System of Personnel Development for Virginia. As part of the Solutions work, personnel preparation is also being reviewed. Sue reported that Virginia is out of compliance with provider training. She is proposing a three tiered classification

for reimbursement: 1) Aides, 2) Associates, and 3) Specialists. All personnel would be required to meet the highest entry level standard for licensure/certification and complete initial and ongoing credentialing requirements in addition to state licensure/credentialing requirements. Sue will be coming to Virginia for onsite visits every other month, typically for about one week. Members are encouraged to review all of Sue's work on the Part C website at www.infantva.org for complete details.

5. Other Business-none

Next Meeting-January 28th from 10:00-12:00 (location to be announced)

It was so nice to have such a great turnout! See you in January!