

**Integrated Training Collaborative
Meeting Minutes
May 5, 2008**

Members Present:

Deana Buck	Cori Hill	Amy Russell Yun
Carol Burke	Adrienne Frank	Mary Voorhees
Heidi Faustini	Dianne Koontz Lowman	Lynn Wiley

- 1. Welcome, Announcements, and Celebrations-**Members introduced themselves. Everyone agreed that the conference went very well. One member remarked that the sessions were “good for practical work!”

Happy Birthday, Heidi!

- 2. Interagency Updates-**

- ◆ Deana reporting on a Head Start grant for which the Partnership for People with Disabilities is applying. There are seven different competitions. She will send information to ITC members.
- ◆ Amy reported that the Virginia Occupational Therapy Association has extended the call for papers until May 15th.
- ◆ The Pathways to Possibilities conference will be held at Virginia Beach August 15-17. Deana will forward information to ITC members.
- ◆ Shining Stars, sponsored by DOE and the TTACs will be held at the Virginia Beach Wyndham July 14-16. Information is available on ttaconline.
- ◆ Deana reported on the Special Quest grant that Virginia received. This is a collaborative grant between many stakeholders including Early Head Start, Head Start, DOE, Part C, DSS, family members, etc. The focus of the grant is to develop a professional development plan to support inclusion for Virginia. This is a 2 year technical assistance grant. Kathy Glazer, who works very closely with the Governor and now has an office called the Office of Early Childhood Development, is our state liaison.
- ◆ The Home Visiting Consortium, which is comprised of many different agencies (ex, CHIP, Resource Mothers, Part C, DSS, Health Dept, etc) of providers that visit families in their homes is developing a computerized tracking system that would enable agencies to track what trainings people have taken, what they still need to take, etc. This system is being developed by JMU but all agencies could access it and could also link trainings from other states. Cori and Deana sit on the Home Visiting Consortium and will keep members posted as this progresses.
- ◆ Deana reported on another grant through Frank Porter Graham, National Professional Development Center on Inclusion (NPDCI). This is also a technical assistance grant with many stakeholders for three years to look at inclusive practices in preschool settings.
- ◆ Cori reported on the Institute of Higher Education (IHE) retreat where Mary Louise Hemmeter presented on the Pyramid Model of Promoting the Social-

Emotional Development Of Infants and Young Children. There was discussion that the IHE may try to collaborate to develop training on this model for Virginia. Cori agreed to send the website to members. (Update: Cori sent the Center on the Social and Emotional Foundations for Early Learning (CSEFEL) website to members: <http://www.vanderbilt.edu/csefel/>)

3. Subcommittee Updates

1) Creating Connections Conference Report-Cori reported that she had done a preliminary review of the overall conference evaluations and they were very positive. The conference committee will be meeting to debrief but there were three things that stood out on the evaluations:

1. The two keynote speakers received exceptionally high evaluations
2. Several people noted frustration that they were put on hold for a very long time when trying to make hotel reservations for sleeping rooms. This will be discussed with the Events Manager and we will brainstorm solutions for next year.
3. Several people noted that they did not feel they had enough time to network with their colleagues. Cori noted that this was somewhat of a surprise to several of the people reviewing the evaluations who were on the conference committee as we built in the evening social to add more networking time. One local system manager spoke with Cori about this and when asked for more details she provided great insight and indicated that she would like more formal networking time with colleagues. This will be considered for next year's conference. Cori will also follow up with a university professor regarding this issue for input.

2) Curriculum Review

- a) **Kaleidoscope I and II**-KI was held in Hampton in January and February. There were 42 participants. KII will be held on June 4th and 5th in Richmond. This will complete the Kaleidoscope trainings for this grant year.
- b) **Amazing Babies Module**-We continue to sell the module online at the Partnership. We also sold the module at the conference and five people purchased it. Dianne agreed to take copies to sell at the New Horizons conference. Cori encouraged members to request copies if they are going to conference and can sell the module. Cori will also explore posting on ttaonline, Smart Beginnings website and other early childhood websites.
- c) **Communities of Practice in Autism (CoPA)**-Cori reported that the CoPA grant continues until 10/31/08. The CoPAs are continuing across the state, some more actively than others. CoPA leaders report that this has been much more time-consuming than they anticipated and they have expressed some frustration in the amount of work that the leadership of the CoPAs requires. We are

brainstorming how we can help the CoPA leaders with their current frustration. Dr. Maureen Conroy, who was the keynote speaker, and Cori are discussing the end of year conference/event. The Early Childhood Priority Project and the Autism Priority Project both have indicated continued commitment to financially support the CoPAs for next year. We are currently discussing some evaluation strategies to assist in planning for next year. Cori agreed to send ITC members the CoPA mission statement, goals and outcomes that were developed at the CoPA leaders' first meeting. ([Update: Cori sent the CoPA mission statement, goals, and outcomes to all ITC members.](#))

- d) **Orientation to Part C module**-The Orientation to Part C module went live as a web-based module in late February. Since then, approximately 170 providers have taken the module. This is our first “foray” into web-based learning and we have learned from it. When the module is updated to reflect system transformation changes, we will include the capability to show test-takers the questions they missed.

4. Grant for Next Year-A DRAFT grant proposal has been submitted to Mary Ann Discenza for her review. The deliverables include:

- Revise the Knowledge of Developmental Delays and Disabilities in EI module
- Revise KI and KII to reflect system transformation initiatives
- Provide 2 KI and 1 KII trainings
- Develop a web-based training on Virginia’s Supports and Services Approach
- Provide continued support for CoPAs
- Establish training and technical assistance sequence for new local system managers

5. Other Business

- Amy reported that she will be developing a multidisciplinary course at JMU. If anyone has suggestions/input to assist Amy, please contact her.
- Mary indicated that the Institutes of Higher Ed would greatly benefit from a symposia on all of the changes that are occurring with the Part C system transformation. We need to consider what would be the best way to reach the broadest audience of university faculty to provide that information.

Since our technology failed us, Cori will e-mail to schedule our July meeting!

Have a great beginning to summer!