

**Integrated Training Collaborative  
Meeting Minutes  
January 25, 2006**

**Members Present:**

Nancy Bailey	Jennifer Cave	Cori Hill	Beth Tolley
Scottie Burnette	Bev Crouse	Dianne Koontz Lowman	Mary Voorhees
Deana Buck	Peggy Henry	Kym Pool	Lynn Wiley

**1. Welcome, Announcements, and Celebrations-**Members introduced themselves.

- Jen and her husband will be going to Guatemala in February to visit their baby daughter, Gabi. They are in the second stage of the adoption process. Congratulations!
- Dianne reported that their house, which they are building, is progressing very nicely!
- Welcome to Peggy Henry who is attending her first ITC meeting. Peggy is the mother of two children and lives in Shenandoah County. She is also an SLP and a teacher of the deaf. We are delighted to have you join us!
- Nancy reported that Michael Trout may be coming to SW Virginia in the fall to present on infant mental health. Nancy will keep us posted on the details.

**2. Interagency Updates**

**A) DOE Early Childhood Priority Project-**The Shining Stars conference is scheduled for July 19-21 at the Ramada Inn in Virginia Beach. Robin McWilliam will be the keynote speaker. Information will be available soon.

**3. Grant Activities**

**A) Website Update**

David Mills from the I&TC of VA presented the mock version of the ITC website. Members viewed the web pages and links which include sites for the conference, KI and KII. Eventually we will add sites for all training resources. David hopes to have everything live within the next two weeks.

**B) Conference Update**

1. Agenda/Speakers-Cori reviewed the conference agenda and discussed the strands and speakers. We had 20 proposals and 11 sessions to fill. The sessions have been divided into four strands:1) Early Brain Development and Literacy, 2)Current Trends, 3) Sensory Processing, and 4) Intervention Strategies.

2. Door Prizes- We will have door prizes throughout the two days of the conference. DEC indicated that they would like to donate something “tangible” to the conference and last year they assisted with door prizes for the Shining Stars conference. Lynn Wiley made wonderful baskets.

Dana Childress has asked DEC if they would consider donating \$750 for 10 baskets. We are awaiting a reply. Lynn has agreed to purchase the materials and make the baskets. **If any members have items they can contribute to the baskets, please contact Lynn at: [hwiley@gmu.edu](mailto:hwiley@gmu.edu)**

3. EI Awards-We have received two nominations for the EI awards. Please be sure to spread the word to get nominations in. The deadline is February 28<sup>th</sup>. Cori will send a reminder to the field.

### **C) Curricula Updates**

1. Kaleidoscope, Level I is complete. We held the first training this week in Roanoke. Everything went very smoothly and the revisions seemed to work very well.

2. Kaleidoscope, Level II needs a few more revisions but will be ready to go for the spring training.

### **D) Grant Revision**

Deana and Cori met with Mary Ann Discenza in early January to discuss the grant. We reviewed the deliverables and agreed to remove the CAPTA deliverables from this year's contract and add back the supports and services deliverables that had been proposed in an earlier version of the contract. This decision was made based on feedback from the Part C office and the field that the need for training on supports and services was significant. The deliverables that have been added are as follows:

2.4 *Continue to work with the ITC in collaboration with the Part C Office to review materials and curricula for the targeted training areas to ensure that information available to early intervention personnel is based on current research, is consistent with Part C federal and Virginia regulations, and reflects up-to-date effective practices, particularly related to Virginia's Individualized Part C Early Intervention Supports and Services in Everyday Routines, Activities, and Places:*

2.4.1 *Identify consistent training materials.*

2.4.2 *Collaborate with the Part C Technical Assistant Consultants to provide locality-specific technical assistance in 6 localities utilizing identified materials, review of local system processes, and local IFSPs.*

2.4.3 *Evaluate technical assistance at each session.*

These changes have gone through the Part C office but need final review through the VCU contract office.

## **4. New Business**

**A) Personnel Shortage-** CoCoA had asked Mary Ann to consider forming a task force or work group to look at the issue of personnel shortages in EI. Mary Ann reported that since the ITC has been charged with personnel training she would ask the ITC to put this on the agenda. Members discussed issues of attracting therapists, training at the undergraduate and graduate levels, cost issues, building capacity of current providers, working collaboratively with groups such as IHE, SHAV, PT Association, etc. After a lengthy discussion, members agreed that we did not have a full picture of what CoCoA was asking. It was agreed that Bev would talk with Sherry Winn and ask if she and Cori Hill could join the next CoCoA steering committee to try to gather more information to bring back to the ITC.

**B) Others-**no additional new business was noted.

**Next full ITC meeting: April 5, 2006 from 10:00-12:00. Location to be determined.**

**Next Conference Subcommittee Meeting: February 14, 2006 from 9:00-10:30 via conference call.**

Thanks for your time and enthusiasm!