Practice Manual Table of Contents

Chapter 1: Principles of Part C Early Intervention
Chapter 2: State Infrastructure
Chapter 3: Referral .......................................................................................... 1
  Public Awareness and Child Find ................................................................. 1
  Receiving and Processing a Referral ............................................................ 3
  ITOTS Data Entry – Referral ........................................................................ 10
  Local Monitoring and Supervision Associated with Referral ..................... 10
  Identifying the Parent When a Child is in Foster Care ............................... 11

Chapter 4: Intake ............................................................................................... 1
  The Intake Visit (The Initial Face-to-Face Visit) ........................................... 1
  Topics to discuss with Families During the Intake Visit ............................. 2
  Eligibility Determination tools for very young infants ............................... 7
  Other Intake Activities Following the Intake Visit ...................................... 9
  ITOTS Data Entry – Intake .......................................................................... 10
  Initial Data Entry for Enrollment in Medicaid EI Benefit .......................... 11
  Local Monitoring and Supervision Associated with Intake ..................... 12

Chapter 5: Eligibility Determination ................................................................. 1
  Virginia Part C Eligibility Criteria .............................................................. 1
  Planning and Preparation for Eligibility Determination ............................. 2
  Determining Eligibility .............................................................................. 3
  Multidisciplinary Team Responsibilities ................................................... 6
  Service Coordinator Responsibilities ......................................................... 8
  Interim IFSP ............................................................................................... 10
  Service Coordinator Responsibilities ......................................................... 11
  ITOTS Data Entry – Eligibility Determination .......................................... 11
  Local Monitoring and Supervision Associated with Eligibility Determination .................................................................................. 11
  Interpretation of Eligibility Criteria for Part C ......................................... 13
  Diagnosed Conditions with High Probability of Resulting in Delay ........... 14
  Newborn Screen & Development: Facts about Genetic Diseases ............... 19

Chapter 6: Assessment for Service Planning .................................................. 1
  Completing the Assessment for Service Planning ....................................... 1
  Service Coordinator Responsibilities ......................................................... 2
  Responsibilities of Other Early Intervention Service Providers ................. 2
  Planning for the IFSP Meeting ................................................................. 8
  Talking with Families about Conducting the Assessment for Service Planning and the IFSP Meeting on the Same Day ............................. 9
  ITOTS Data Entry – Assessment ............................................................... 11
  Local Monitoring and Supervision Associated with Assessment for Service Planning ........................................................................ 13

Chapter 7: IFSP Development ......................................................................... 1
  The Initial IFSP Meeting .......................................................................... 1
  Service Coordinator Responsibilities ....................................................... 1
  Responsibilities of Other Early Intervention Service Providers ................. 2
  Completing the IFSP form ....................................................................... 6