

## **Early Intervention Targeted Case Management September 16, 2011**

**Attendance:** Beth Tolley, Jeff Beard, Brian Campbell, Alison Standing, Brenda McGee, Gena Zydalis, Heidi Faustini, Mary Parke Holland, Jennifer McElwee

### **Updates from Jeff:**

- The Medicaid Data System (VaMMIS) is being updated to handle the new code and provider enrollment and these updates are on track for the October 1, 2011 implementation.
- Jeff has received 33 of the provider information forms. He will follow up with those who have not yet submitted the form. He will send the new provider application form to all of the agencies listed on the provider information forms that were returned to him.
- The DMAS Early Intervention Services Manual has been revised and is being reviewed internally and also by a few external reviewers. It is on target for an October 1, 2011 release.

### **Updates from Beth:**

- The planned pre-implementation trainings have been completed.
- The August 18 Training is posted on the EIPD website at [http://eipd.vcu.edu/sub2\\_doc\\_archive\\_webinar.html](http://eipd.vcu.edu/sub2_doc_archive_webinar.html).
- The memo to physicians about EI TCM was emailed to the Chair of the Virginia Chapter of the American Academy of Pediatrics as well as to a representative of Virginia Family Physicians with a request to them to forward it to all members.
- Certification of Early Intervention Case Managers is progressing well.

### **Discussion:**

- Participants indicated that informing families of the change is going well
- Beth asked participants to remind colleagues to complete their EI CM Certification application.
- Beth encouraged participants to continue to forward questions to her and to Jeff

### **Informal Review of the Process**

- Stakeholders and leaders commented that this process for development and implementation of the EI TCM program has been very successful and the following factors were cited:
  - Involvement of individuals (service coordinators and families) directly impacted
  - Commitment of the stakeholders
    - Provision of input
    - Development of documents
    - Review of materials
    - Participation in development and implementation of training
  - Multiple opportunities to raise questions and provide input
  - Openness and responsiveness of leaders to questions and suggestions

**Reminder:** there will be a webinar **November 14** from 1-3 PM for System Managers to review how implementation is progressing and to provide the opportunity to raise and address questions that have arisen during the implementation process.