



# COMMONWEALTH of VIRGINIA

DEBRA FERGUSON, PH.D.  
COMMISSIONER

## BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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### MEMORANDUM

**TO:** Community Services Board Executive Directors  
Behavioral Health Authority Directors  
Local Lead Agency Directors

**FROM:** Debra Ferguson, Ph.D. *Debra Ferguson*  
Commissioner

**DATE:** December 12, 2014

**SUBJECT:** Part C Early Intervention Report to the Public for FFY13/SFY14

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The Office of Special Education Programs (OSEP) requires states to report to the public a compilation of the State's data on a required set of monitoring indicators for each early intervention system across the Commonwealth of Virginia. This data was reported to your agency October 29, 2014 and will be reported to OSEP in the State Performance Plan/Annual Performance Report that will be submitted in February 2015. Attached please find a copy of the data that will be publically reported on your local early intervention system's performance for the required monitoring indicators and data collection time period (July 1, 2013 – June 30, 2014).

Each state is required to post the report on the Part C Early Intervention website and share the information with stakeholder groups. I am writing to inform you that the information contained in the report titled *Summary of FFY13/SFY14 State and Local Results on Virginia's Monitoring Indicators* will be posted on the Infant and Toddler Connection of Virginia's website at [www.infantva.org](http://www.infantva.org) by December 19, 2014. As required by OSEP, in addition to posting the report on Virginia's website, we will disseminate these results through the Family Involvement Project newsletter and website ([www.arcfip.org](http://www.arcfip.org)), with various advocacy and stakeholder groups, and through the State Lead Agency's Communication Office. I also encourage you to post this information on your agency's website and share with your local media for publication.

The report is a compilation of the data provided by the forty (40) local early intervention systems and reflects a collaborative process over time toward the goal of establishing performance measures that serve to fulfill the expectations of funders and the public for accountability and stewardship. The tools for this report were developed with stakeholder involvement, reflecting our shared responsibility for continually promoting a culture of high performing systems that demonstrate the efficacy of service provision and supports continuous quality improvement.

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Thank you for your system's ongoing efforts to improve services for infants and toddlers with disabilities and their families in Virginia. If you have any questions, please contact Catherine Hancock, Part C Administrator at 804-371-6592 or [catherine.hancock@dbhds.virginia.gov](mailto:catherine.hancock@dbhds.virginia.gov).

Attachment

cc: Connie Cochran, Assistant Commissioner - Division of Developmental Services  
Heather Norton, Director, Community Services  
Catherine Hancock, Part C Administrator, Infant & Toddler Connection of Virginia  
Local System Manager Supervisor  
Local System Manager  
Technical Assistance Consultant, Infant & Toddler Connection of Virginia  
Monitoring Consultant, Infant & Toddler Connection of Virginia