

## Guidelines on Use of Information Presented in the Summary

1. **Timely Initiation of Services** – Percent of infants and toddlers with Individualized Family Service Plans (IFSPs) who receive the early intervention services (EIS) on their IFSPs within thirty (30) calendar days from the date the parent/guardian signs the IFSP. Calculations are based on the number of children who receive ALL EIS listed on their IFSP within thirty (30) calendar days.

Source: Local record review for children who had an initial, periodic or annual IFSP between 10/01/12-12/31/13.

2. **Primary Service Setting** – Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home, community settings or locations where typically-developing peers are located.

Source: "Settings by Age" and "Settings by Race/Ethnicity" reports from Infant & Toddler On-Line Tracking System (ITOTS) as measured on December 1, 2012.

3. **Child Outcomes** – Percent of infants and toddlers with IFSPs who demonstrate improved:
  - a. Positive social-emotional skills (including social relationships);
  - b. Acquisition and use of knowledge and skills (including early language/communication); and
  - c. Use of appropriate behaviors to meet their needs.

Source: "Child Progress Report: Entry to Exit Comparison" from Infant & Toddler On-Line Tracking System (ITOTS) as measured between 7/01/12-06/30/13.

Data for this indicator is reported in two (2) summary statements for each of the three outcomes:

- Summary Statement 1 – Of those infants and toddlers who entered or exited early intervention below age expectations in each outcome, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program.
- Summary Statement 2 – The percent of infants and toddlers who were functioning within age expectations in each outcome by the time they turned 3 years of age or exited the program.

4. **Family Outcomes** – Percentage of families participating in Part C who report that early intervention services have helped the family:

- a. Know their rights;
- b. Effectively communicate their children's needs; and
- c. Help their children develop and learn.

Source: Family survey disseminated spring 2013 to families enrolled in Virginia's Part C early intervention system in January 2013. The family survey includes two (2) rating scales developed and validated by the National Center for Special Education Accountability Monitoring (NCSEAM). The Impact on Family Scale (IFS) measures the extent to which early intervention helped families achieve positive outcomes, including the three outcomes (a, b, c) listed above. The Family-Centered Services Scale (FCSS) measures the quality of family-centered services provided to families.

In accordance with the Individuals with Disabilities Education Act 2004 (IDEA), each state must have in place a [State Performance Plan \(SPP\)](#) to evaluate the state's efforts to meet the requirements and purposes of the implementation of IDEA. The Office of Special Education Programs (OSEP) in the U.S. Department of Education requires that states report their performance annually to OSEP in the [Annual Performance Report \(APR\)](#). States are also required on an annual basis to report publicly on the performance of each local early intervention system (EIS) compared to the State Targets on some of the SPP indicators (see below).

- [Click here to view the statewide results.](#)
- [Click here to view the performance of all individual early intervention systems.](#)

5. **Child Find – Birth-to-1**
6. **Child Find – Birth-to-3**

- Birth-to-1: Percentage of infants and toddlers birth to 1 with IFSPs within the local population. Children served by the Public Schools ages 0-1 year are included in the calculations. These percentages are required by IDEA 2004 to be compared to the state target.
- Birth-to-3: Percentage of infants and toddlers birth to 3 years with IFSPs within the local population. Children served by the Public Schools ages 0-3 years are included in the calculations. These percentages are also required by IDEA 2004 to be compared to the state target.

Source: Local population data is from [http://www.ojdp.ncirs.org/ojstatbb/ezapop/asp/comparison\\_selection.asp?selState=1](http://www.ojdp.ncirs.org/ojstatbb/ezapop/asp/comparison_selection.asp?selState=1). The data source for the local system child count on 12/01/2012 was from the Infant & Toddler On-Line Tracking System (ITOTS) report entitled "Number of Open Children by Age and Race/Ethnicity" and the child count report from the Virginia Department of Education entitled "Totals For Students With Disabilities By Disability and Age, Ages 0-2 State Totals and Individual Division Totals, As of December 1, 2012"

7. **45-Day Timeline** – Percentage of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within forty-five (45) calendar days from the date of the referral to the Part C system.

Source: Four (4) reports including "Referral Outcome By Referral Source", "Eligible Children with No IFSP Date", "Exceeding 45 Day Timeline" (with Mitigating Circumstances), and "Children Referred but Not Yet Evaluated" from the Infant & Toddler On-Line Tracking System between October 1, 2012, through December 31, 2012.

8. **Transition** – Percentage of children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their 3rd birthday.
  - a. Steps and Services Listed on the IFSP – Percentage of IFSPs that had documentation of the transition steps and activities from the initial IFSP to the child's discharge from Part C services. Transition is to be discussed at each IFSP meeting and review of the IFSP.
  - b. Notification to the Local Education Authority (LEA) – The number of children exiting Part C and potentially eligible for Part B where notification to the LEA occurred. Information required in the notification includes child's name, address, phone number and date of birth.
  - c. Transition Planning Conference – Number of children exiting Part C and potentially eligible for Part B where the transition conference occurred with parent consent. The purpose of the transition conference is to provide families with the community options available for their child when Part C is no longer serving the child. This meeting must be held at least ninety (90) days prior to and no later than nine (9) months before the child's discharge from the Part C system or the date a child turns age 3 years.

Source: Local record review of children who exited the Part C system between August 1, 2012, and December 31, 2012.

- [Click here to view the statewide results.](#)
- [Click here to view the performance of all individual early intervention systems.](#)
- To view more information about how Virginia did on each of the monitoring indicators including analysis information and planned improvement activities, please refer to the [State Performance Plan \(SPP\)](#) and [Annual Performance Report \(APR\)](#)